
TO: Economics Graduate Students Planning to be on the 2009/2010 Job Market
 FROM: Professors Claudia Goldin and Lawrence F. Katz, Placement Directors
 DATE: July 1, 2009
 RE: Job Market Timetable: From today to the AEA Meetings



The Timetable below works backward from the meetings in early January 2010 to today. It is a bare-bones schedule of the deadlines you must meet to take you “from today to the AEA meetings.”

Date or period	Event, deadline, or “to do”
Jan. 3 to 5, 2010	AEA/ASSA Meetings in Atlanta GA
Week of Dec. 7 (approx.)	“Practice interviews” in Littauer (to be set up by the Graduate Coordinator).
Early to late Dec.	Recruitment chairs and others set up interviews with you (via e-mail or phone) for AEA/ASSA Meetings.
Late Oct. to late Dec.	Calls from recruitment chairs and others are placed to us (and others). You may then be contacted (usually by e-mail) to send packets to specific places.
Nov. (but <i>before</i> Thanksgiving)	Send your packets to listings in JOE or to places advertising elsewhere.
Early to mid-Nov.	Finalize your job market paper and CV for mailing. Give the paper to all of your references. Post your CV and paper on your departmental web-page.
End of Oct. (approx.)	Job market CV’s are posted on the Economics Department website and e-mailed to departments, schools, and other potential employers.
Oct., Nov.	Look at JOE (<i>Job Openings for Economists</i> *) on-line at the AEA website: http://www.aeaweb.org/joe/index.php . Finalize your job market paper.
Oct. 20	Departmental job market meeting (for faculty only)*
By about Oct. 16	Before departmental meeting, meet with your advisor(s) about your paper(s) and your placement desires and needs.
By about Oct. 12	Draft and finalize your CV; have it looked over by us. Inquire if all your references agree to be listed on your CV. Create your web-page.
Week of Oct. 5	Meet with one of us (appointments to be arranged).
Early Fall	At least a week before meeting with your advisor(s), give an almost-finished job market paper to your advisor(s).
From Sept. to Oct.	Make hotel reservations for the meetings; use AEA/ASSA form or website.* Make plane reservations around this period.
July 1 to Oct.	Research and write your job market paper(s) *; get it in very good form. Sign up with the relevant seminars/workshops to give a Fall presentation.
July 1 TODAY	Get <i>really serious</i> about your job market paper.

* See the forthcoming Handout: “Frequently Asked Questions about the Job Market: I”



Some Important Advice: *Relax about the logistical portion. But don’t relax about the scholarly and substantive portions. Work on your paper(s) and your presentation.*